

## PARTIAL UNEMPLOYMENT BENEFITS

If you have been working full-time and your work hours have been reduced substantially, you may be eligible for partial unemployment benefits. While there is no clear definition of "sub-stantially reduced," a 25% reduction in work hours would probably be considered a substantial reduction.

If you apply for partial unemployment, you must be ready and willing to accept a job that will enable you to work full-time. This means that while you are receiving unemployment benefits, you must agree to look for and accept work that would provide full-time hours.

### Important Considerations

- You must have been employed for a certain amount of time before you are eligible for unemployment benefits.
- If you have been court-ordered to pay child support, the Department of Revenue could intercept your benefits and apply them to the payment of your support.
- Unemployment benefits are taxable income.

### Your Wage Transcript

If you decide to file for unemployment, you will receive a wage transcript within 7 to 14 days. If you are eligible for benefits, the wage transcript will show you your maximum benefit amount. If you disagree with any information on the wage transcript, you have appeal rights. You can call Community Legal Services of Mid-Florida (CLSMF) for assistance. In Orange County, you can call either CLSMF or the Legal Aid Society of the Orange County Bar Association.

### Where to Obtain an Unemployment Application & Learn More

For more information on unemployment benefits and to pick up an Unemployment Compensation application, visit the One-Stop Career Center nearest you. At the One-Stop Center, ask for a booklet called *Florida's Unemployment Compensation Claims Services*. This booklet can also be accessed by going to <http://www.floridajobs.org/unemployment/claimsservices/default.htm>, or you may contact a CLSMF office for a copy.



### Internet Filing

The easiest and most efficient way to file an Unemployment Claim is on the Internet. You can do this by going to <http://www.myflorida.com>. Select *Unemployment/Reemployment* after clicking on *View e-Government Services*. It will take 30 minutes to an hour to complete the Internet claim.

## Community Legal Services Of Mid-Florida Offices:

**\*BREVARD: 1-866-469-7444**

### CITRUS & SUMTER

106 N. Osceola Ave., Inverness, FL 34450

(352) 726-6592 – CITRUS  
1-800-984-2918 – SUMTER

**FLAGLER: 1-800-405-1417**

**HERNANDO: 1-866-801-5566**

**LAKE— (352) 343-6351**

226 West Main St., Tavares, FL 32778

**MARION— (352) 629-6257**

2300 SE 17th St. Suite 201  
Ocala, FL 34471

**\*ORANGE — (407) 841-7777**

122 E. Colonial Drive, Suite 200  
Orlando, FL 32801

**OSCEOLA — (407) 933-1791**

800 North Main St., Kissimmee, FL 34744

**PUTNAM: (386) 385-0928**

216 S. 6th Street, Palatka, FL 32177

**\*SEMINOLE: (407) 322-6673**

**VOLUSIA — (386) 258-5600**

128 Orange Ave., Suite 100,  
Daytona Beach, FL 32114

Client toll-free number: 1-800-363-2357

**ADMINISTRATIVE OFFICE:**

**(386)506-5396**

[info@clsmf.org](mailto:info@clsmf.org)

[www.clsmf.org](http://www.clsmf.org)

**\*Offices currently not offering  
Family Law services**

## Community Legal Services of Mid-Florida



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## Appeal Rights for Denial of Benefits

If you are denied unemployment, you can appeal the decision. Immediately call CLSMF (our offices are listed on the back of this brochure). In the Orlando area, call CLSMF or Legal Aid to set up an appointment.

## One-Stop Career Center Locations

### BREVARD COUNTY

**Brevard Workforce-Rockledge**  
295 Barnes Boulevard  
Rockledge, FL 32955-5325  
(321)504-7600  
(TDD) (800)955-8771

### CITRUS COUNTY

**One-Stop Workforce Connection**  
1107 East Inverness Boulevard  
Inverness, FL 34452  
(352) 637-2223  
(TDD) 711

### FLAGLER COUNTY

**Flagler One-Stop Career Center**  
20 Airport Rd. Ste E  
Palm Coast, FL 32164  
(386) 586-5169  
(TDD) 711

### HERNANDO COUNTY

**Career Central Hernando**  
7361 Forest Oaks Boulevard  
Spring Hill, FL 34606  
(352) 666-5700  
(TDD) 711

### LAKE & SUMTER COUNTIES

**Lake/Sumter One-Stop Career Center**  
Southside Shopping Center  
1411 South 14th St. Ste 100  
Leesburg, FL 34748  
(352) 360-6280  
(TDD) 711

### MARION COUNTY

**One-Stop Workforce Connection**  
2703 NE 14th Street  
Ocala, FL 34470  
(352) 840-5700  
(TDD) 711

### ORANGE & SEMINOLE COUNTIES

**Orange County One-Stop Career Center**  
4360 East Colonial Drive  
Orlando, FL 32803  
(407) 531-1227 x4400  
(TDD) 711

### **Workforce Express**

5362 Silver Star Road  
Orlando, FL 32808  
(407) 531-1226  
(TDD) 711

### OSCEOLA COUNTY

**Osceola One-Stop Career Center**  
1392 East Vine Street  
Kissimmee, FL 34744  
(407) 705-1555  
(TDD) 711

### PUTNAM COUNTY

**WorkSource Career Services**  
Palatka Mall  
400 State Road 19 N., Suite 300  
Palatka, FL 32177  
(888) 702-4396  
(TDD) 711

### VOLUSIA COUNTY

**Daytona Beach One-Stop Career Center**  
359 Bill France Boulevard  
Daytona Beach, FL 32114  
(386) 323-7001  
(TDD) (386) 323-7070

### **DeLand One-Stop Career Center**

1382 South Woodland Blvd.  
DeLand, FL 32720  
(386) 740-3232  
(TDD) (386) 740-6960  
(TDD2) (386) 740-3260

## About Community Legal Services of Mid-Florida

*The mission of CLSMF is to provide access to justice through high quality legal assistance to low-income persons.*

Community Legal Services of Mid-Florida, Inc. provides free legal assistance to eligible low-income persons in civil matters (we do not provide legal assistance in criminal or traffic matters).

CLSMF provides community education seminars and detailed informational brochures on the major areas of law we practice. Please see the back of this brochure for a full listing of offices.

This brochure is a publication of the Public Benefits Unit of Community Legal Services of Mid-Florida, Inc. This information is for general education only and is not intended to be used to solve individual problems, nor does it replace the advice of an attorney. The law which supports conclusions contained herein is subject to change.

[www.clsmf.org](http://www.clsmf.org)  
[Info@clsmf.org](mailto:Info@clsmf.org)



The Florida Bar Foundation,  
with Interest on Trust Accounts  
program funding, provides support for this service.

